

HOME HOSPITAL PARENT SIGNATURE AND HOMEWORK LOG

In order to count a student present each week, the plan must include the parent name, **all** the subjects the student is enrolled to be covered, along with the dates and times to complete 5 hours of service

Directions:

during the week.

- 1. Write a plan for times, dates, and subjects to be taught for the next week.**
- 2. Print parent name. Have parent sign approving the plan. Do this each week. (If parent is unable to sign plan, please list method of communication; via phone, email, etc.)**
- 3. Teacher and Parent signature is required each week.**
- 4. Finally, record the days and number of hours you met with the student and what subjects were worked on.**

A few reminders:

- Do not allow parents to pre-sign a blank form. Signatures and approvals must be gathered after the pre-planning week has been discussed with the parent.
- Avoid leaving the subject fields blank or using generalized terms like "Academics" or "Core subjects".
- If a student is enrolled in a full load of classes all subjects should be covered with the student during Home Hospital visits.

STUDENT NAME: _____ STUDENT ID#: _____

TEACHER NAME: _____ SCHOOL: _____ GRADE: _____

PRE-PLANNING WEEK				
DATES: _____ TO _____		DATES: _____		
	DATES	TIMES WHEN TO WHEN	SUBJECTS	COMMENTS
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
Parent Name Approving Next Week: _____			Approval Received Via: _____	
Parent Signature: _____ Date: _____ Teacher Signature: _____				
WORKING WEEK				
*This section will be for the week the teacher and student are actively working on and earning hours.				
DATES: _____ TO _____		DATES: _____		
	DATE WORKED THIS WEEK	HRS WORKED THIS WEEK	SUBJECTS	COMMENTS
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
Parent Signature: _____ Date: _____ Teacher Signature: _____				